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CONFIDENTIAL

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Office Memorandum • UNITED STATES GOVERNMENT

TO : OC-E/R&D

DATE: JUL 20 1961

FROM : Contracting Officer

SUBJECT: Contract [] Task Order No. 4

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1. [] of the Contractor has called us to request that funds necessary to cover the estimated overrun be placed in this Task Order so that payment down to the normal withholding may be made. While we once informed the company that we preferred to wait to consider the coverage of this overrun until the final audit was in, the company seems to be in need of the money and a good many months will have to elapse before the final overhead rates are determined.

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2. Therefore, will you consider whether you wish to add funds to the case on the basis of the estimate of \$3,224.65, and if you do, send through the regular requisition.

[]

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CONTRACTING OFFICER

Distribution:

- Orig. & 1 - Addressee
- 1 - OL/PD/Contract Jacket (Official)
- 1 - ICAD - Info
- 1 - OL/PD/T&SB (Follow-Up)

OL/PD/T&SB [] (19 July 1961)

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